

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 15 October 2024 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – A Budd (Chairman), G Hardman (Vice Chairman), D Hicks, D Skelton, P Tunnicliffe, D Smith, R Squires.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) One member of the public.</p>	
2	<p>Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the member of the public to address the council if they so wished. The gentleman questioned the proposals for a Muslim burial ground. The Chairman responded saying the parish council had not received the planning application.</p>	
3	<p>Apologies for absence were received from Cllrs. Mrs H Curtis, Mrs W Trewin, J Gale and Cornwall Councillor P Seeva.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Tunnicliffe declared an interest on agenda item 8a) planning application PA24/05087. Cllr Skelton declared an interest on agenda item 18 the SHARE community orchard.</p>	
5	<p>Cornwall Council – report. Cllr Seeva was unable to attend this meeting. Cllr Skelton asked if information about the Cornwall Councillors Community Chest Fund could be publicised.</p>	Clerk
6	<p>Minutes – to approve the Minutes of the Meeting held on the 17 September 2024. The minutes of the Meeting held on the 17 September 2024 were approved and signed by the Chairman, proposed by Cllr Smith, seconded by Cllr Hardman and unanimously agreed by those who attended following amendments to item 13 a spelling correction and item 15 deleting the last sentence.</p>	
7	<p>Matters Arising except matters listed below. There were no matters arising from the minutes.</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) PA24/05087 The Windmills, South Hill, Callington – Construction of a 4 bedroom detached bungalow in new build style. Cllr Tunnicliffe declared an interest and left the meeting for this item. It was proposed by Cllr Smith, seconded by Cllr Hardman and unanimously agreed to support the application in principle but seek clarification on the roof height in comparison with neighbouring properties. Cllr Hardman indicated these were shown on the drawings.</p>	

	<p>b) Planning matters – update on enforcement matters, if available. The Kerney Cottage – EN18/00349. Nothing to report.</p>																															
9	<p>Accounts / Financial Matters.</p> <p>a) To approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Smith, seconded by Cllr Hardman and unanimously agreed the accounts be paid. It was noted that an account with South West Water would receive a credit.</p> <table border="1"> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment Sept</td> <td>£ 213.68</td> <td></td> <td>£ 213.68</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 50.92</td> <td></td> <td>£ 50.92</td> </tr> <tr> <td>BACS</td> <td>R Parkyn – grass cutting</td> <td>£1,200.00</td> <td></td> <td>£ 1,200.00</td> </tr> <tr> <td>BACS</td> <td>South Hill Parish Hall – room hire September 2024</td> <td>£ 15.00</td> <td></td> <td>£ 15.00</td> </tr> <tr> <td>BACS</td> <td>South West Water – Golberdon field January – July 2024</td> <td>£ 13.26</td> <td></td> <td>£ 13.26</td> </tr> <tr> <td>BACS</td> <td>South West Water – Maders field April – July 2024</td> <td>£ 21.02</td> <td></td> <td>£ 21.02</td> </tr> </table> <p>Preparation of the 2025/2026 budget and precept. Cllr Smith outlined the draft of the 2025/2026 budget and anticipated expenditure needed until the 2024/2025 financial year end. Budget to be finalised and precept decided at the next meeting. Councillors were asked to consider projects for the next financial year that required finances.</p>	BACS	J Hoskin – Clerks payment Sept	£ 213.68		£ 213.68	Cheque	HMRC	£ 50.92		£ 50.92	BACS	R Parkyn – grass cutting	£1,200.00		£ 1,200.00	BACS	South Hill Parish Hall – room hire September 2024	£ 15.00		£ 15.00	BACS	South West Water – Golberdon field January – July 2024	£ 13.26		£ 13.26	BACS	South West Water – Maders field April – July 2024	£ 21.02		£ 21.02	DSm
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10	<p>Climate Change Action Plan – update. Cllr Hardman had not completed policy 6 relating to electric charging points as there were no public charging points in the parish and information on private charging points was not widely available. This made it difficult to move forward with this policy. There was a possibility this policy may not be completed. It was thought there was a good infrastructure of charging points locally and individual actions would seem to have overtaken events for this policy. All other policies had been completed.</p>	GH																														
11	<p>Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd presented his inspection report with no matters identified.</p>																															
12	<p>Recreation Field – to report any matters requiring attention. Councillors approved a request from the hall committee for the use of the field on the 24 May and agreed not to request a donation from the organisation; proposed by Cllr Smith, seconded by Cllr Hardman and unanimously agreed.</p> <p>Following a discussion about parking areas, it was agreed to hold a site meeting on Monday, 28 October at 3.30pm to look at various options. At this meeting Councillors will look at the availability of parking for those visiting the play area.</p>																															
13	<p>Footpaths / Public Rights of Way – update on work. Cllr Tunnicliffe notified the meeting the new gate for Woodlands had been delivered and he awaited the fencing. A working party will be organised to fit this.</p>	PT																														

	<p>The footpath sign on the route from Penwarden to Trevigro (near the nursery) had been replaced.</p> <p>The stiles between Mornick and Trewassick required some maintenance work. The contractor appointed to carry out the trimming work was discussed.</p> <p>Cllr Skelton reported evidence of Japanese knotweed on the path to Higher Ford. It was suggested Andrew Price be asked to deal with this.</p>	
14	<p>Correspondence / reports to be tabled by the Clerk. Noted.</p> <p>A report of flooding at Jericho could be reported via the Cornwall Council highways online portal.</p>	
15	<p>Community Area Partnership – Cllr Skelton feedback information about a CAP workshop for carers looking after people with dementia and offered to circulate information to Councillors.</p> <p>The link for the consultation about the Plusha junctions had been circulated. Cllr Skelton spoke about the Community Capacity Fund and his role on the funding panel. All money for this year had been allocated.</p>	DSk
16	<p>To note the action list provided by the Clerk – for information only. Noted.</p>	
17	<p>South Hill Parish Hall. Nothing to report.</p> <p>Cllr Smith clarified the position of the signatories on behalf of the trustees.</p>	
18	<p>Allotments / Community Orchard – update on the trimming work and the future of the site. The contractor to liaise with Cllr Skelton and trim the hedges once the ground conditions improve.</p> <p>Cllr Curtis had circulated a report. This was deferred until the next meeting. Councillors were asked to look at the access to the community orchard via the allotment site that had now been cleared. Councillors were thanked for carrying out this work. Councillors will dispose of the wood and the Clerk will contact Caradon Waste to collect the plastic etc.</p>	DSk Cllrs Clerk
19	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ Asset Register – to be put on the parish council website. ○ Financial Regulations – revised edition to be circulated to Councillors ○ Maders drainage – to be carried out within the allocated budget of £300. ○ The late Tom Brewer – the Clerk will send a card to the family of the late Tom Brewer. Mr Brewer had previously served on the parish council for 40 years. ○ Health & Safety Policy – Cllr Squires had written the H & S policy and circulated to Councillors to review. ○ Asset Register – Explanatory document to be reviewed. 	Clerk DSM/Clerk Clerk Cllrs DSk
20	<p>Remembrance Service – Saturday, 9 November 2024. The Clerk circulated posters for the Remembrance Service event. Cllr Smith to provide the revised service sheets. It was agreed to give the annual donation of £25 to the Royal British Legion.</p>	DSm Clerk

21	Date of the next Full Council Meeting – Tuesday, 19 November 2024	
22	To close the Meeting. There being no further business the meeting closed at 9.25pm	

Dated

Signed.