

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 17 September 2024 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – A Budd (Chairman), G Hardman (Vice Chairman), D Hicks, D Skelton, P Tunnicliffe, Mrs H Curtis, Mrs W Trewin, D Smith, J Gale.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) Cllr P Seeva (Cornwall Council) Four members of the public.</p>	
2	<p>Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the members of the public to address the council.</p> <p>Mr Chris Beckett, Chairman of the hall committee, gave an update on the hall since he last attended a parish council meeting in April 2024. He spoke about the formation of a Charitable Incorporated Organisation (CIO). Mr Beckett stated the CIO had been established following information from the Charity Commission and having spoken to other village halls; and the implications of doing this. Cllr Smith challenged some of the information presented.</p> <p>Mr Beckett also spoke about the proposed hall extension and a grant application to fund the cost of the planning process. Having looked at two designs the council selected option B for now leaving A as an option to add in the future, if still required.</p> <p>At this point of the meeting it was noted that the parish council had registered new trustees and the land registry had been informed.</p> <p>Issues relating to the joint use of the hall and recreation field and the parking that came with this, were discussed.</p> <p>The question was asked as to what the parish hall committee wanted from the parish council; and everyone was asked to think about this.</p> <p>A member of the public notified the Council that the Hall would celebrate 60 years on the 24 May 2025.</p> <p>The applicants for planning application PA24/06320 (agenda item 8c) had attended to clarify answer any questions on their development proposals.</p>	
3	<p>Apologies for absence. Cllr R Squires.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllrs Hardman and Skelton declared an interest on agenda item 18 the SHARE community orchard and proposed vehicle access.</p>	
5	<p>Cornwall Council – report. Cllr Seeva tabled a report stating he had taken on three parishes from Cllrs Daw’s ward to ensure the link with Cornwall Council and the parish council was reinstated. These parishes were South Hill,</p>	

	Linkinhorne and St Ive. Cllr Seeva encouraged applications from the Councillors Community Chest Fund. The Chairman thanked Cllr Seeva for attending.																										
6	Minutes – to approve the Minutes of the Meeting held on the 16 July 2024. The minutes of the Meeting held on the 16 July 2024 were approved and signed by the Chairman following an amendment to Item 8c (Cllr Skelton not Cllr Squires); proposed by Cllr Skelton, seconded by Cllr Hicks and unanimously agreed by those who attended.																										
7	Matters Arising except matters listed below. Item 7 Walk to school route through Maders. The Clerk had not received a response from Cornwall Council clarifying their review of the walk to school route thorough Maders.	Clerk																									
8	Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting. <ul style="list-style-type: none"> a) PA24/05191 for 2 Moorland View, Golberdon – Proposed porch and toilet extension. Support, proposed by Cllr Hardman, seconded by Cllr Smith and unanimously agreed. b) PA24/05754 St Sampsons Church, South Hill – Installation of trench arch drainage system in churchyard. Support, proposed by Cllr Hardman, seconded by Cllr Smith and unanimously agreed. c) PA24/06320 Trevigro Old farm, Trevigro – Proposed extensions to dwelling. Support, proposed by Cllr Hardman, seconded by Cllr Smith and unanimously agreed. d) Planning matters – update on enforcement matters, if available. The Kerney Cottage – EN18/00349. The Clerk read the latest correspondence from planning enforcement. Councillors once again did not accept the enforcement officer’s comments and agreed they would continue to pursue this matter. Letters had now been received from residents clarifying the occupancy of the caravan in relation to the cottage. Some Councillors expressed different views on the principle of this situation highlighting the aspects of planning law against housing need. It was agreed that the letters received be forwarded to the Cornwall Council planning enforcement team. 																										
9	Accounts / Financial Matters. <ul style="list-style-type: none"> a) To approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hardman, seconded by Cllr Curtis and unanimously agreed the accounts be paid. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">BACS</td> <td style="width: 40%;">J Hoskin – Clerks payment July & August</td> <td style="width: 15%;">£ 427.36</td> <td style="width: 10%;"></td> <td style="width: 20%;">£ 427.36</td> </tr> <tr> <td>Cheque</td> <td>HMRC July & August</td> <td>£ 101.84</td> <td></td> <td>£ 101.84</td> </tr> <tr> <td>BACS</td> <td>South Hill Parish Hall – room hire July</td> <td>£ 15.00</td> <td></td> <td>£ 15.00</td> </tr> <tr> <td>BACS</td> <td>Greenways Design – Footpath trimming</td> <td>£ 500.00</td> <td></td> <td>£ 500.00</td> </tr> <tr> <td>BACS</td> <td>Root and Branch -work to tree in recreation field</td> <td>£225.00</td> <td>£45.00</td> <td>£ 270.00</td> </tr> </table>	BACS	J Hoskin – Clerks payment July & August	£ 427.36		£ 427.36	Cheque	HMRC July & August	£ 101.84		£ 101.84	BACS	South Hill Parish Hall – room hire July	£ 15.00		£ 15.00	BACS	Greenways Design – Footpath trimming	£ 500.00		£ 500.00	BACS	Root and Branch -work to tree in recreation field	£225.00	£45.00	£ 270.00	
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	Councillors agreed to pay this cost of £30.00 to hire the machine to cut the wild meadow area at the top of the recreation field.	
10	Climate Change Action Plan – update. The policies will be published in the South Hill Connection newsletter. Cllr Hardman to complete policy 6.	
11	Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd reported on recent inspections and the minor routine maintenance work required to the log walk was discussed. He offered to continue with the inspections. Cllr Curtis offered to look at a previous survey seeking ideas for new equipment as it was suggested money from the Cornwall Councillor’s Community Chest Fund could be applied for to help fund additional play items.	AB HC
12	Recreation Field – to report any matters requiring attention. The work to the chestnut tree had been completed as per the tree survey report. Councillors were pleased the field was being regularly used. Cllr Smith suggested the council addresses the parking issues and try to find a solution to the lack of parking currently available, and look at the area at the top of the field. Views had also been expressed about the creation of a track around the perimeter of the field. The overgrown path from the recreation field into the allotment site was not used and it was suggested this be closed off. Cllr Curtis with the Clerk will seek to views of those allotment holders affected by this path. Cllr Smith had received an email from an adjacent resident about the overhanging vegetation onto his property from the recreation ground. As before the council agreed to trim this back but noted the field management plan and the cutting schedule. The Clerk notified the council the contractor was unable to establish the exact location of the ash trees in other areas of the village. Cllr Skelton offered to provide the “what three words” location.	HC/Clerk DSK
13	Footpaths / Public Rights of Way – update on work. Cllr Tunnicliffe notified the meeting C Monk (Public Rights of Way Officer) was arranging the delivery of a gate and fencing to be placed adjacent to Woodland House. It was noted the parts of the stile on the route from Mornick to Trewassick required some maintenance. Footpath markers were missing from the path going from Trevigro to Penwarden.	PT PT PT
14	Correspondence / reports to be tabled by the Clerk. Noted. Some councillors felt the letters concerning Kerney Cottage should be listed under correspondence and referenced to item 8d) of these minutes.	Clerk
15	Community Area Partnership – report from the meeting held on the 5 September 2024. Cllr Skelton gave a verbal report of the recent CAP meeting	

	<p>that included the future of Newquay airport, the consultations on Lets Talk Cornwall, and the consultation on the Tamar Valley Natural Landscape. The Plush junction on the A30 was managed by National Highways and they needed to engage with Cormac in relation to the roads linking to this. National Highways were holding a public presentation event at Lewannick Hall on the 26 September 2024 with proposals.</p>	
16	To note the action list provided by the Clerk – for information only. Noted.	
17	South Hill Parish Hall – update from the Hall Committee meeting. To consider a report from item 2 of this meeting. Discussed under item 2 of this meeting.	
18	<p>Allotments / Community Orchard – report from Cllr Curtis on both allotment sites. SHARE community orchard and proposed new vehicle access.</p> <p>Cllr Hardman and Cllr Skelton declared an interest.</p> <p>Cllr Curtis had circulated a report following her visit to the allotments with the parish clerk. There was not activity on the allotments at the Orchard site and one of the tenants had moved over to the other site.</p> <p>The visit had established the original gate could be used for access to the orchard site if the allotment land was reinstated to grass. This area would allow for off road parking and a fence and new gate could be installed between the two sites. A new vehicle access would not be required.</p> <p>It was noted SHARE had received funding for picnic tables and a notice board. Other equipment could be installed should these changes be made.</p> <p>It was agreed not to pursue planning consent for a new access.</p> <p>It was agreed the plastic be removed from the allotment section and the area mowed. It was proposed by Cllr Curtis, seconded by Cllr Smith and unanimously agreed quotes be obtained for the mowing, if a contractor was needed to carry out this work.</p> <p>The gate to be left open after the area had been trimmed, and the footfall monitored.</p> <p>Cllr Curtis asked if the verge outside the boundary hedge could be trimmed.</p>	HC
19	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> • Remembrance Service – It was noted the service sheets needed to be updated to include King Charles III. Cllr Curtis had the wreath. Cllr Budd will contact the Vicar. The service will be held on Saturday 9th November 2024 at 2.00pm • 	Clerk HC/AB
20	Date of the next Full Council Meeting – Tuesday, 15 October 2024.	
21	To close the Meeting. There being no further business the meeting closed at 9.08pm.	

Dated

Signed.