

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 16th July 2024 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – A Budd (Chairman), D Hicks, D Skelton, R Squires, Mrs W Trewin, P Tunnicliffe.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk)</p>	
2	Public Session (meeting then closes to the public). There was no members of the public present.	
3	<p>Apologies for absence. Cllrs D Smith, Mrs H Curtis, J Gale and G Hardman (Vice Chairman) and Cllr P Seeva (Cornwall Council Ward Member).</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Skelton declared an interest on item 8c) the SHARE community orchard vehicle access.</p>	
5	<p>Cornwall Council – report. Cllr Seeva was unable to attend the meeting. The Chairman will ask Cllr Seeva to send a report should he be unavailable for meetings.</p>	AB
6	<p>Minutes – to approve the Minutes of the Meeting held on the 18 June 2024. The minutes of the Meeting held on the 18 June 2024 were approved and signed by the Chairman; proposed by Cllr Skelton, seconded by Cllr Squires and unanimously agreed.</p>	
7	<p>Matters Arising except matters listed below.</p> <p>Item 12 Walk to school route through Maders. The Cornwall Council Passenger Transport Department will be asked to confirm bus passes are being issued to children attending Callington school; to confirm the route has been reassessed and there has been a change to the policy.</p> <p>Item 22 Allotments – Cllr P Tunnicliffe stated the allotments not being managed were mainly the new plots adjacent to the community orchard and this will be clarified in the parish council report for the South Hill Connection.</p> <p>Having discussed the condition of the site it was unanimously agreed to forgo one year’s rent for the allotments holders with plots adjacent to the community orchard to allow the tenants time to cultivate the ground; proposed by Cllr Hicks, seconded by Cllr Sketon. The Clerk and Cllr Curtis will contact the tenants.</p>	Clerk PT Clerk/HC
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) An application received today, PA24/05191 was too late for this meeting. It was agreed the Chairman will arrange a site meeting and relay the council’s comments back to the Clerk.</p>	AB

	<p>b) Planning matters – update on enforcement matters, if available. The Kerney Cottage – EN18/00349. The Clerk read the latest correspondence from planning enforcement, the council once again disagreed with the enforcement officer’s actions and resolved to pursue this matter seeking support from local residents in providing information that the caravan is a separate unit of accommodation and not connected to the occupants of Kerney Cottage.</p> <p>c) PA24/02198 South Hill Community Jubilee Orchard – Hedgerow removal licence to allow vehicle access for up to 6 cars. Update. Cllr Skelton declared an interest. Cllr Seeva had spoken to the planning officer and it was confirmed the application for the hedgerow removal licence had been withdrawn. The planning officer had requested a full planning application be submitted. Cllr Squires informed the council that SHARE were prepared to cover the planning costs. It was proposed by Cllr Hicks, seconded by Cllr Squires and agreed by those able to vote that a full planning application be submitted. The Clerk informed the council that owing to the problems in being able to seek permission for the hedgerow removal, SHARE had not signed this year’s tenancy agreement and had not made their annual payment.</p>	Clerk																																								
9	<p>Accounts / Financial Matters.</p> <p>a) To approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hicks, seconded by Cllr Trewin and unanimously agreed the accounts be paid. It was also agreed to pay the £15.00 annual donation to the South Hill horticultural show; Proposed by Cllr Squires, seconded by Cllr Hicks. Cllrs Trewin and Tunnicliffe declared an interest and abstained.</p> <table border="1" data-bbox="277 1301 1240 1850"> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment</td> <td>£ 213.68</td> <td></td> <td>£ 213.68</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 50.92</td> <td></td> <td>£ 50.92</td> </tr> <tr> <td>BACS</td> <td>A Budd – reimbursement of maintenance costs for play area</td> <td>£ 101.52</td> <td></td> <td>£ 101.52</td> </tr> <tr> <td>BACS</td> <td>South Hill parish church – donation for upkeep of burial ground (agreed June 2024)</td> <td>£ 400.00</td> <td></td> <td>£ 400.00</td> </tr> <tr> <td>BACS</td> <td>South Hill methodist church – donation for upkeep of burial ground (agreed June 2024)</td> <td>£ 100.00</td> <td></td> <td>£ 100.00</td> </tr> <tr> <td>BACS</td> <td>Jason Bellenger Tree Services</td> <td>£ 250.00</td> <td></td> <td>£ 250.00</td> </tr> <tr> <td>BACS</td> <td>Arthur J Gallagher – Insurance renewal</td> <td>£1078.32</td> <td></td> <td>£ 1078.32</td> </tr> <tr> <td>Cheque</td> <td>South Hill Horticultural Show</td> <td>£ 15.00</td> <td></td> <td>£ 15.00</td> </tr> </table> <p>b) To approve the Insurance renewal with any recommended amendments. The policy had been reviewed. The Clerk will clarify the policy cover for the land and fields. The policy will be renewed. A discussion was held on the parish council policies and payment</p>	BACS	J Hoskin – Clerks payment	£ 213.68		£ 213.68	Cheque	HMRC	£ 50.92		£ 50.92	BACS	A Budd – reimbursement of maintenance costs for play area	£ 101.52		£ 101.52	BACS	South Hill parish church – donation for upkeep of burial ground (agreed June 2024)	£ 400.00		£ 400.00	BACS	South Hill methodist church – donation for upkeep of burial ground (agreed June 2024)	£ 100.00		£ 100.00	BACS	Jason Bellenger Tree Services	£ 250.00		£ 250.00	BACS	Arthur J Gallagher – Insurance renewal	£1078.32		£ 1078.32	Cheque	South Hill Horticultural Show	£ 15.00		£ 15.00	Clerk
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	<p>controls; and the Chairman reminded Councillors this had been agreed at the last meeting.</p> <p>c) Asset register update. The Clerk and Cllr Skelton will complete the review of the asset register. Cllr Skelton spoke about the inspection of assets including the bus shelter. Councillors will report back on any issues of concern.</p>	<p>Clerk/DSk</p> <p>Cllrs.</p>
10	Climate Change Action Plan – update. Cllr Skelton reported on the work required to establish what the parish council needs to approve prior to the plan being handed back to the Climate Action Group.	DSk
11	Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd reported on recent inspections and the minor routine maintenance work. He offered to continue with the inspections.	AB
12	<p>Recreation Field – to report any matters requiring attention. The Chairman offered to look at the loose fencing post adjacent to the hall car park. The football club had offered to reinstate the goal areas of the pitch, as required. Cllr Curtis reported the WI Bench was being delivered the following week.</p> <p>To address the contents of the tree survey report. It was agreed to instruct a contractor to carry out the work recommended up to the cost of £200.00; proposed by Cllr Skelton, seconded by Cllr Hicks.</p> <p>It was noted that a general inspection of the trees be added to the check list and in addition to this checks be carried out, when necessary after high winds or inclement weather conditions.</p>	<p>Clerk</p> <p>AB</p>
13	Footpaths / Public Rights of Way – update on work. Cllr Tunnicliffe reported on inspections of paths and the trimming work already carried out. Cllr Tunnicliffe addressed the email from C Monk (Public Rights of Way Officer) in relation to the fencing and gate required adjacent to Woodland House. Cormac would supply the materials and a working party would carry out the work. A local resident was carrying out a 5 mile footpath walk on the 24 August to promote good health, and invited anyone who wished to join her.	
14	Correspondence / reports to be tabled by the Clerk. Noted. Gunnislake event – Councillors were encouraged to look at the document and report back to the Clerk within 2 weeks of this meeting. Proposed by Cllr Hicks, seconded by Cllr Skelton and unanimously agreed.	
15	Community Area Partnership – The date of the next meeting was confirmed, being the 5 September 2024.	
16	To note the action list provided by the Clerk – for information only. Noted.	
17	South Hill Parish Hall – update from the Hall Committee meeting. Cllr Squires reported the Hall Committee had now obtained funding for a feasibility study to look at options for extending the building and it’s facilities.	

18	Parish Council Policies – new financial regulations. To be copied to Councillors.	Clerk
19	Parish Matters / Any other business and items for the next meeting <ul style="list-style-type: none"> ○ Overgrown hedges – It was noted that hedges could not be cut back until the 1st September unless they posed a risk to the public or drivers. ○ Trewoodloe dog bin – This bin had been provided and maintained by a local resident. It was noted the bin had not been emptied but was not the responsibility of the parish council. ○ Social media – Councillors were made aware of the comments being made on the South Hill parish facebook sites that gave damning comments about the proposal to create Muslim burial site. These comments did not reflect well on the parish. The Chairman offered to speak to the director of One Callington. ○ Ash die back – A quote will be obtained to remove the tree suffering from ash die back in the parish council field at Golberdon. 	AB
20	Date of the next Full Council Meeting – Tuesday, 17 th September 2024.	
21	To close the Meeting. There being no further business the meeting closed at 9.25pm	

Dated

Signed.