

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 18th June 2024 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – D Smith, G Hardman (Vice Chairman), A Budd, D Hicks, D Skelton, R Squires, Mrs W Trewin, J Gale, P Tunnicliffe.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) Eighteen members of the public.</p>	
2	<p>Public Session (meeting then closes to the public). The public session was extended to 30 minutes and held in the main hall to accommodate the number of people attending. Cllr Smith chaired the business for this part of the meeting. The owners of a field in Maders spoke about their proposals to create a Garden of Mercy, Muslim burial site. This would be the only site of this kind south-west of Bristol. Questions were raised by members of the public. The parish council were unable to comment until a planning application is received. This was not on the agenda for this meeting.</p> <p>The session closed and three members of the public remained. The meeting moved back into the committee room.</p>	
3	<p>Apologies for absence. Cllr Mrs H Curtis.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Skelton and Cllr Hardman declared an interest on the SHARE community orchard vehicle access.</p>	
5	<p>Election of Chairman for the forthcoming year. It was proposed by Cllr Hardman, seconded by Cllr Squires and unanimously agreed to appoint Cllr A Budd as Chairman for the forthcoming year. Cllr Budd chaired the remainder of the meeting. Cllr Budd thanked Cllr Smith for his Chairmanship work during his time in office.</p>	
6	<p>Cornwall Council – report. Cllr Phil Seeva along with running his own County Council ward was standing in for Cllr Sharon Daw who was away on long term absence. He was now the parish council link with Cornwall Council and would address any issues along with the assistance of Cllr Linda Taylor (Leader of the Council). Cllr Seeva was able to distribute the Community Chest funding held by Cllr Daw and invited applications to be submitted. Cllr Seeva was happy for his contact details to be published in the South Hill Connection.</p> <p>Cllr Skelton explained the issue with the hedgerow removal licence application to create a vehicle access for the SHARE Community Orchard.</p>	

7	<p>Minutes</p> <p>– to approve the Minutes of the Annual General Meeting held on the 21 May 2024. The minutes of the Annual General Meeting held on the 21 May 2024 were approved and signed by the Chairman; proposed by Cllr Skelton, seconded by Cllr Trewin and unanimously agreed.</p> <p>- to approve the Minutes of the Parish Council Meeting held on the 21 May 2024. The minutes of the Parish Council meeting held on the 21 May 2024 were approved and signed by the Chairman; proposed by Cllr Skelton, seconded by Cllr Trewin and unanimously agreed.</p> <p>- to approve the Minutes of the Annual Parish Meeting held on the 14 May 2024. The minutes of the Annual Parish meeting held on the 14 May 2024 were approved and signed by the Chairman; proposed by Cllr Skelton, seconded by Cllr Trewin and unanimously agreed.</p>	
8	<p>Matters Arising except matters listed below.</p> <p>Annual General Meeting – 21 May 2024 – None.</p> <p>Parish Council Meeting – 21 May 2024 – None.</p> <p>Annual Parish Meeting – 14 May 2024 – None.</p>	
9	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) No applications received.</p> <p>b) Planning matters – update on enforcement matters, if available. The Kerney Cottage – EN18/00349. The Clerk read the latest correspondence from planning enforcement. The council agreed to continue to disagree with the officer’s comments and once again state the caravan has always been occupied and used as a separate independent unit of accommodation. It was not ancillary to the cottage and whoever owned the land was irrelevant.</p> <p>c) PA24/02198 South Hill Community Jubilee Orchard – Hedgerow removal licence to allow vehicle access for up to 6 cars. Cllr Skelton reported</p> <p>d) Tregonnett Farm PA24/01132 Creation of a reservoir lake adjacent to the existing farmyard. Further to the parish council’s comments submitted to the planning department in April 2024, the planning officer had discussed the application with the council ecologists and subject to conditions it was recommended the application be approved. The Council made the decision to agree with the officer’s recommendations providing a Construction Environmental Management Plan (CEMP) is in place before work commences. Proposed Cllr Smith, seconded Cllr Hardman and unanimously agreed.</p>	Clerk

10	<p>Accounts / Financial Matters.</p> <p>a) To approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Smith, seconded by Cllr Hicks and agreed by the majority the accounts be paid. Cllr Skelton abstained.</p> <table border="1" data-bbox="277 371 1136 703"> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment</td> <td>£ 213.68</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 50.92</td> </tr> <tr> <td>BACS</td> <td>Mrs L Coles - 2023/2024 audit</td> <td>£ 160.00</td> </tr> <tr> <td>BACS</td> <td>South Hill W.I. contribution towards bench</td> <td>£ 75.00</td> </tr> <tr> <td>BACS</td> <td>South West Water – field at Maders January – April 2024</td> <td>£ 21.41</td> </tr> <tr> <td>BACS</td> <td>South West Water – field at Golberdon January – April 2024</td> <td>£ 29.68</td> </tr> </table> <p>b) Insurance renewal. Cllrs. Gale and Skelton to review. Item deferred until the next meeting.</p> <p>c) Asset register update. The Clerk and Cllr Skelton will review the asset register.</p> <p>d) To approve the 2023/2024 audited accounts and the AGAR statements Parts 1 and 2. Further to the Clerk seeking answers to the Auditors responses on Page 4, it was agreed by the majority to accept the 2023/2024 audited accounts and the AGAR statements. The statements to be signed by the Clerk and Chairman. Proposed by Cllr Smith, seconded by Cllr Trewin. Cllr Skelton was against this decision.</p> <p>Cllr Skelton was not happy with the BACS payments system the council had in place that he questioned did not meet the two-stage verification. Cllr Smith and Cllr Hardman explained the banking and monitoring process. They felt this was sufficiently robust and built into the council’s financial regulations.</p> <p>e) Annual Donations. It was agreed to pay the annual donations of £100 to the chapel and £400 to the church towards the costs of maintaining their burial grounds. Proposed by Cllr Hardman, seconded by Cllr Squires and unanimously agreed.</p>	BACS	J Hoskin – Clerks payment	£ 213.68	Cheque	HMRC	£ 50.92	BACS	Mrs L Coles - 2023/2024 audit	£ 160.00	BACS	South Hill W.I. contribution towards bench	£ 75.00	BACS	South West Water – field at Maders January – April 2024	£ 21.41	BACS	South West Water – field at Golberdon January – April 2024	£ 29.68	<p>JG/DSk</p> <p>Clerk/DSk</p>
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11	<p>Climate Change Action Plan – update. The Clerk notified the meeting the documents were now on the parish council’s website. Cllr Hardman reported the EV policy was progressing.</p>																			
12	<p>Walk to school route through Maders – response from Cornwall Council. Cllr Squires reported Cornwall Council had agreed to issues bus passes and these were being received by children attending Callington schools. It was hoped that the dangerous route via Maders had been recognised.</p>																			

13	Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd reported on recent inspections, suggesting the horizontal basket swing may need replacing in the future.	
14	Recreation Field – to report any matters requiring attention. Cllr Smith had spoken with an adjacent neighbour about the tree growing in the ditch on the boundary to the field. This needed to be removed. Cllr Hicks will action this work.	DH
15	Parish Field at Maders – update from Cormac, since the last meeting, on drainage, if available. Having looked at the site, Cllr Hardman felt Cormac had established a collapsed drain that was adding problems to the flooding issues. Putting a die in the system was no longer needed. The parish council will carry out the work required when the land is available, and the weather conditions allow the work to be completed. Cormac will be asked to assist with providing the drainage pipes. Cllrs Hicks and Hardman were given the authority to move this work forward with a spending limit of £300. Should costs exceed this amount the parish council need to review the situation. Proposed by Cllr Skelton, seconded by Cllr Smith and unanimously agreed.	Clerk DH/GH
16	Footpaths / Public Rights of Way – update on work. Cllr Tunnicliffe had updated the cutting schedule that now included the route from Mornick to Linkinhorne. Cllr Tunnicliffe reported the contractor could not start work until July. The CC LMP maintenance scheme for 2024/2025 was completed. There was no update on the provision of a gate at Woodland House.	
17	Correspondence / reports to be tabled by the Clerk. Noted.	
18	Community Area Partnership – to receive a report from the meeting held on the 13 June 2024. Cllr Skelton gave a verbal report of the meeting reporting the outgoing Chairman, Vice Chairman and sub-groups had all been re-elected. Highways matters were discussed but not the A30 Plusha junction. Surfacing and signage work had been carried out on the A388. Letters had been sent to drivers and some had received visits from the police following the successful Community Speed Watch campaigns. Cllr Skelton also talked about CC transportation and the integrated bus services; highlighting the 14,000 children that received school transport throughout the County. An unlicensed music event at Davidstow had been impounded. There was now a front desk facility available to the public at Bude police station. The meeting also spoke about Health and Well Being and delays to the Launceston Health Hub owing to finances.	
	At this point of the meeting it was proposed by Cllr Smith, seconded by Cllr Hardman and unanimously agreed the meeting be extended by 30 minutes until 10.00pm	
19	To note the action list provided by the Clerk – for information only. Noted.	

20	South Hill Parish Hall – update from the Hall Committee meeting. Cllr Squires reported the Hall Committee were obtaining funding for a feasibility study to carry out further improvements. The Clerk confirmed 2 extra cricket match dates that required hall hire.	
21	Parish Council Policies – new financial regulations. The Clerk and Cllr Smith to review.	Clerk/ DSm
22	Parish Matters / Any other business and items for the next meeting <ul style="list-style-type: none"> ○ Allotments – It was noted that all allotments plots were tenanted but some appeared to be unoccupied. The council agreed to offer help to an allotment holder that needed to dispose of some wood. 	Clerk/ HC
23	Date of the next Full Council Meeting – Tuesday, 16 th July 2024.	
24	To close the Meeting. There being no further business the meeting closed at 9.40pm.	

Dated

Signed.