

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 21st May 2024 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – D Smith, G Hardman (Vice Chairman), A Budd, Mrs H Curtis, D Skelton, R Squires, Mrs W Trewin, J Gale, P Tunnicliffe.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk)</p> <p>Cllr Smith chaired the proceedings for this meeting.</p>	
2	<p>Public Session (meeting then closes to the public). There was no member so the public present.</p>	
3	<p>Apologies for absence. Cllr D Hicks.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Skelton and Cllr Hardman declared an interest on agenda item 8.</p>	
5	<p>Cornwall Council – report. No report received.</p>	
6	<p>Minutes – to approve the amended Minutes of the Meeting held on the 16 April 2024. The minutes of the meeting held on the 16 April 2024 were approved and signed by the Chairman following an amendment to Item 10; proposed by Cllr Curtis, seconded by Cllr Tunnicliffe and unanimously agreed.</p> <p>- to approve the Minutes of the Annual Parish Meeting held on the 14 May 2024. Approval of these minutes was deferred to the next meeting.</p>	
7	<p>Matters Arising except matters listed below. None.</p> <p>Item 18 Cllr Skelton had attended the “Listening to You” event at Callington. He reported the event was well sourced with five cabinet members in attendance. Individuals were only permitted to ask one question. Approximately 25 people had attended.</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) No applications received.</p> <p>b) Planning matters – update on enforcement matters, if available. The Kerney Cottage – EN18/00349. Further to the latest correspondence from planning enforcement, it was agreed to reiterate the councils comments that a caravan was being used as a separate unit of accommodation and again ask that enforcement is actioned.</p>	Clerk

	<p>c) PA24/02198 South Hill Community Jubilee Orchard – Hedgerow removal licence to allow vehicle access for up to 6 cars. Cllr Skelton reported the Planning Officer had stated that the hedgerow removal licence would only allow removal of the hedge and a full planning application was required for the other work. After receiving comments from the Cornwall Council Tree Officer, the Planning Officer was going to refuse the application. However, after receiving more information, the Tree Officer was now supportive of the application and would speak to the Planning Officer. It was agreed that Cllr Skelton contacts the Planning Officer to try and resolve this matter; proposed by Cllr Smith and seconded by Cllr Squires.</p> <p>d) It was agreed that no action be taken on a report of changes to approved planning work on a property at Taylors Shop.</p>	DSk																																			
9	<p>Accounts / Financial Matters.</p> <p>a) To approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hardman, seconded by Cllr Budd and unanimously agreed the accounts be paid.</p> <table border="1"> <tr> <td>BACS</td> <td>Clerks payment</td> <td>£ 213.68</td> <td></td> <td>£ 213.68</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 50.92</td> <td></td> <td>£ 50.92</td> </tr> <tr> <td>BACS</td> <td>Playsafety Limited – ROSPA report</td> <td>£ 110.00</td> <td>£ 22.00</td> <td>£ 132.00</td> </tr> <tr> <td>BACS</td> <td>Donation to Childrens Hospice SW - agreed April 2024</td> <td>£ 50.00</td> <td></td> <td>£ 50.00</td> </tr> <tr> <td>BACS</td> <td>Donation to East Cornwall Search & Rescue – agreed April 2024</td> <td>£ 50.00</td> <td></td> <td>£ 50.00</td> </tr> <tr> <td>BACS</td> <td>Donation to Cornwall Air Ambulance – agreed April 2024</td> <td>£ 50.00</td> <td></td> <td>£ 50.00</td> </tr> <tr> <td>BACS</td> <td>Donation to St Petroc’s Homeless Society – agreed April 2024</td> <td>£ 50.00</td> <td></td> <td>£ 50.00</td> </tr> </table> <p>b) Insurance renewal. Councillors to review. Item deferred until the next meeting.</p> <p>c) Asset register update. The Clerk and Cllr Skelton will review the asset register.</p>	BACS	Clerks payment	£ 213.68		£ 213.68	Cheque	HMRC	£ 50.92		£ 50.92	BACS	Playsafety Limited – ROSPA report	£ 110.00	£ 22.00	£ 132.00	BACS	Donation to Childrens Hospice SW - agreed April 2024	£ 50.00		£ 50.00	BACS	Donation to East Cornwall Search & Rescue – agreed April 2024	£ 50.00		£ 50.00	BACS	Donation to Cornwall Air Ambulance – agreed April 2024	£ 50.00		£ 50.00	BACS	Donation to St Petroc’s Homeless Society – agreed April 2024	£ 50.00		£ 50.00	<p>Clerk</p> <p>Clerk/ DSk</p>
BACS	Clerks payment	£ 213.68		£ 213.68																																	
Cheque	HMRC	£ 50.92		£ 50.92																																	
BACS	Playsafety Limited – ROSPA report	£ 110.00	£ 22.00	£ 132.00																																	
BACS	Donation to Childrens Hospice SW - agreed April 2024	£ 50.00		£ 50.00																																	
BACS	Donation to East Cornwall Search & Rescue – agreed April 2024	£ 50.00		£ 50.00																																	
BACS	Donation to Cornwall Air Ambulance – agreed April 2024	£ 50.00		£ 50.00																																	
BACS	Donation to St Petroc’s Homeless Society – agreed April 2024	£ 50.00		£ 50.00																																	
10	<p>Climate Change Action Plan – Councillors feedback from the plan.</p> <p>Policy 1 – Showing leadership in promoting action – Cllr Squires had drafted a report and circulated to Councillors that included prohibiting the use of chemical waste on parish council land. Cllr Hardman said this may not apply to the parish council fields under the current tenancy agreements and may need to be changed when a new tenancy agreement is issued.</p> <p>Policy 2 Engaging and enabling the community – Cllr J Gale had looked at the communications identifying social media, websites, notice boards, the South Hill</p>																																				

	<p>Connection and personal communication with others. What's App and private messenger groups could be considered although an administrator was required. It was agreed to put the monthly meetings reports written by Cllr P Tunnicliffe onto the parish council website as a brief of the full council minutes.</p> <p>Policy 3 – Reduce consumption and waste – Cllr Smith had made enquires about the latest recycling and general waste consumption, but figures were currently not available given the ongoing roll-out of the new recycling system.</p> <p>Policy 4 – Reduce energy demand – Cllr Skelton will address this subject, circulate information to Councillors and report back to the next meeting.</p> <p>Policy 5 – Transform green spaces – Cllr Curtis was addressing this subject with the management of the grass cutting in the recreation field.</p> <p>Policy 6 – Changing how we move around – This policy was work in progress being led by Cllr Hardman.</p> <p>Policy 7 – Support local businesses (reduce carbon footprint). A report had been produced by Cllrs Hicks and Tunnicliffe.</p> <p>It was agreed that the Climate Action Plan be handed back to the working group to continue with their work on this document.</p>	Clerk
11	<p>Walk to school route through Maders – response from Cornwall Council. Nothing to report. Cllr Hardman said a traffic monitor had been installed at Maders for a period of eight days. This had now been removed. The Clerk will make enquiries with Cormac.</p>	Clerk
12	<p>Play Area – to receive inspection reports and address any matters identified. To discuss the annual ROSPA report. Councillors discussed the report that identified no urgent matters. It was agreed that Cllr Budd obtains some guards to protect the legs of the equipment from being damaged by the strimmer at ground level. Cllr Budd had no issues to report and agreed to carry out inspections for the forthcoming month.</p>	AB
13	<p>Recreation Field – to report any matters requiring attention. To agree the current grass cutting contractor continues with the work. Cllr Curtus reported no problems with the recreation field. The branch remained hanging from the tree behind the goal post. The Clerk will check when the next tree survey is due.</p>	Clerk
14	<p>Parish Field at Maders – update from Cormac, since the last meeting, on drainage, if available. Work could not be carried out until the land was drier. It was hoped Cormac would supply the drainage pipes. Cllr Hicks was liaising with the tenant.</p>	Clerk
15	<p>Footpaths / Public Rights of Way – update on work. To agree the current contractor continues with trimming work. The sign at Woodland Lodge was still in place. Cllr Tunnicliffe was producing the cutting schedule. Cllr Budd would update the schedule of maintenance works to be done</p>	

16	Affordable Housing – does the parish council wish to pursue this matter? Following a discussion and the lack of contact from parishioners (only three attending the Annual Parish meeting) the council looked at the work required and agreed that owing to lack of interest, their insufficient resources and funding it was not viable for the parish council to be involved, and no further action was to be taken on this matter. Proposed by Cllr Smith, seconded by Cllr Tunnicliffe and agreed by everyone except Cllr Skelton who supported the concept of building affordable housing with the parish council being involved.	Clerk
17	Land at Moorland View, Golberdon – update from Cornwall Council, if received. Linked to Item 16 – nothing to report.	
18	Correspondence / reports to be tabled by the Clerk. Recording of correspondence. Noted. A second anonymous letter had been received from residents in relation to the Tregonnett Farm planning application PA24/01132. Agreed that no action be taken as there was no-one to respond to.	
19	Community Area Partnership – date of next meeting to be confirmed. The next meeting being the CAP AGM was being held on the 13th June 2024. Cllr Skelton mentioned the A30 / Plush junction was on the agenda for discussion and invited Councillors to express any comments to him before the meeting.	Cllrs.
20	To note the action list provided by the Clerk – for information only. Noted.	
21	South Hill Parish Hall – update from the Hall Committee meeting. Details of the ownership and management responsibilities, if available. The hall committee AGM was being held on the 28 th May 2024.	
22	Parish Council Policies – new financial regulations. Clerk and Cllr Smith to review.	Clerk DSm
23	Parish Matters / Any other business and items for the next meeting None.	
25	Date of the next Full Council Meeting – Tuesday, 18th June 2024.	
26	To close the Meeting. There being no further business the meeting closed at 9.25pm	

Dated

Signed.